

Teaching and Learning Plan for: CTEC1465 Computer System Support

2018 Spring

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REVISED: 2018-05-07

[Course Outline - CTEC-1465](#)

Evaluation Details:

#	Evaluation	% Weight
1	4 Assignments @ 3%	12%
2	8 Quizzes @ 5%	40%**
3	9 Labs @ 2%	18%
4	Final Test	30%
TOTAL		100%

*** Note: Topical outline as described above may be subject to change as a result of unforeseen circumstances. The professor will notify students in class if any changes need to be implemented.**

** Your lowest quiz will be dropped. See Course Policies for details.

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Course Plan:

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Week / Units	Topic(s)	Learning Activity	Evaluation Deadlines	Learning Objectives (Mapped to Course Outline)
1	Course Introduction, A+, Safety procedures, History of Computers			1.1, 1.2, 1.4, 3.8
	More A+, Power supplies	Assignment #1		
	Questions on Material /Assignment First Lab	<i>Lab #1(Tentative)</i>		
2	Motherboards and CPUs	<i>Lab #1(Tentative)</i>	Quiz #1 -- May 15th	1.2, 1.5, 3.1, 3.6, 3.7
	BIOS settings Expansion cards	Lab #2	Assignment #1 -- May 16th	
	Questions on Lab/Assignments	Assignment #2	Quiz #2 -- May 17th	
3	Memory	Lab #3	Quiz #3 -- May 22nd	1.2, 1.3, 1.5, 2.1, 2.2, 2.3, 2.4, 2.5, 3.4
	Physical storage		Assignment #2 -- May 23rd	
	<i>Questions on Material</i>	Assignment #3 <i>No lab this week</i>	Quiz #4 -- May 24th	

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4	Media devices: connectors	Lab #4		1.2, 1.3, 2.4, 3.4, 4.1, 4.2, 4.3, 4.4, 4.5, 4.6
	Audio and multimedia devices			
	Questions on Material	Lab #5 Assignment #4	Quiz #5 -- May 29th	
5	Video and display devices	Lab #6	Assignment #3 -- June 5th	1.1, 1.2, 1.3, 1.4, 2.4, 2.5, 3.5, 3.6, 3.7, 3.8
	Printers Notebooks		Quiz #6 -- June 6th	
	Questions on Material	Lab #7	Quiz #7 -- June 7th	
6	Professional conduct Custom configurations	Lab #8	Assignment #4 -- June 12th	1.2, 1.3, 2.2, 3.1, 3.2, 4.1, 4.5, 4.6
		Lab #9 Review		
		<i>Course review</i>	Quiz #8 -- June 14th	
7	Make up Time Review and Exam Expectations	<i>Makeup lab period</i> Review and Exam Expectations	<i>All labs are due by end of day, Tuesday, June 19th. NO LATE SUBMISSIONS!</i>	
	Final Test		Final Test June 20st, 2018	
	No Classes			

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Course Policies:

1. The student is responsible for the acquisition of all course materials, due dates, and testing dates.
2. Unless otherwise specified, all assignments must be done individually by the student. Any evidence of plagiarism will result in a mark of zero for all students involved in accordance with the College policy.
3. Late assignments are penalized at 10% per day late and receive a mark of 0% after 5 days late. Weekends and statutory holidays count as only one (1) day.
4. Quizzes 1 to 8 (inclusive) times will be determined -- please attend class on time those days. No additional time will be given unless you have made a prior arrangement.
5. Unauthorized absence from a quiz or test will result in a mark of zero for that test (no rewrites). Authorized absence from a quiz or test will result in course weights being modified (i.e., other quizzes and/or tests receive a higher weighting.)
6. Your lowest quiz mark will be dropped. If you have written all eight quizzes, your lowest quiz will be added as a bonus mark equivalent to half the quiz's original value (maximum 2.5%). Maximum grade in the course is 100.

(continued...)

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7. A doctor's note must be submitted within five days of the student's return to the college to cover an absence. If the note is produced after five days have elapsed, the penalty incurred will be considered irrevocable.
8. Producing a doctor's note to cover an absence does not extend deadlines. Where a lab or assignment was due prior to a period covered by a doctor's note, the accruing penalty does not cease during that period. Where a lab or assignment was due during a medical absence, the lab or assignment is due the day the student returns to the college.